



**UNIVERSITY OF LEEDS**



# MY INDUCTION PROGRAMME

September 2019

**LEEDS INTERNATIONAL STUDY CENTRE  
FOR PROGRESSION TO THE UNIVERSITY OF LEEDS**

DELIVERED BY



# Welcome Week Timetable

This Welcome Programme is designed to help you settle in to life in Leeds so you are ready to begin your studies on Monday 30<sup>th</sup> September 2019.

Monday 16 <sup>th</sup> September	Registration for all BLSS 10am - 12:30pm & 1:30pm – 4pm Lewis Jones Suite	Compulsory for all BLSS students
Tuesday 17 <sup>th</sup> September	Registration for all SEC 10am - 12:30pm & 1:30pm – 4pm Lewis Jones Suite	Compulsory for all SEC students
Wednesday 18 <sup>th</sup> September	Registration for all IY1 students 10am - 12:30pm Room 202 Registration for all ELP students 1:30pm – 4pm Room 202	Compulsory for all IY1 & ELP students
Thursday 19 <sup>th</sup> September	University of Leeds visit - 1pm till 4:30pm (Parkinson steps)	Compulsory for all IY1 students
Friday 20 <sup>th</sup> September	University of Leeds visit - 9:30am till 11:45pm (Parkinson steps)	Compulsory for all BLSS students
Friday 20 <sup>th</sup> September	University of Leeds visit - 12:30pm till 2:45pm (Parkinson steps)	Compulsory for all SEC students
Monday 23 <sup>rd</sup> September	IY1 Induction session (late arrivals) ELP Induction session (late arrivals)	Compulsory for all IY1 & ELP students
Tuesday 24 <sup>th</sup> September	Accommodation & Under 18's	Compulsory for all under 18's students
Wednesday 25 <sup>th</sup> September	BLSS Libraries & Learning Innovation 9am till 4pm	Compulsory for all BLSS students
Thursday 26 <sup>th</sup> September	SEC Libraries & Learning Innovation 9am till 4pm	Compulsory for all SEC students
Friday 27 <sup>th</sup> September	Timetable & ID card collection	Compulsory for all ISC students
Friday 27 <sup>th</sup> September	Subject Induction session	Compulsory for all ISC students



WIN A

# PARTY

FOR YOU + YOUR FRIENDS

- **Share your first experiences of studying abroad for a chance to win!**

Share your pictures of moving in, exploring the city and making friends and boost your centre's chance to win. Use the tags below when posting photos and videos on social media about your first few weeks here.

The centre with the most posts shared by 24th October will win a party hosted by us.

Remember, be creative and be yourselves: enjoy the opportunity to have fun with your classmates and make new friends along the way!

 @Uolisc #Mylifeinleeds

# Pre-Arrival Study Materials

## Who are these study materials for?

The pre-arrival study materials are for all students who will be joining and International Foundation Year at Leeds International Study Centre.

## What are the study materials?

- The pre-arrival materials are hosted on a virtual learning platform, Study Smart
- They will introduce you to the academic language and culture of Higher Education that you may encounter at your centre and help you prepare for the start of your studies
- They will help guide you through the key skills you will need in academic writing, reading, listening and speaking to help you be successful in your studies, giving you practice and tips on how to improve
- The materials include an English test which you should complete before your arrival. This is a short online assessment which will help your tutors understand your level of English so that they can better support you with your learning when you arrive.
- They provide useful information and links about studying and living in the UK.

## How to access:

You can access the materials through our online learning platform, Study Smart, by following this link:

<http://studysmart.studygroup.com/>

**Username:** Student ID – 7 digit number which can be found at the top of your offer letter or confirmation of enrolment.

**Password:** Your date of birth – 8 digits in the format xx/xx/xxxx, excluding slashes (e.g. 5<sup>th</sup> of December 1990 would be 05121990)

Please note that it can take up to 24 hours after you confirm your place for your account to become active. If you are unable to log in or have any trouble accessing the course then please contact the

[Leeds ISC Central Student Support Team](#)

# Police Registration

## Registering with the Police, what does this mean?

You may be required to register with the police upon arrival to the UK if you hold a passport from the list of nationalities below. This will also be listed on your visa in your passport and will state that you must register with the police within 7 days of arriving in the UK (if you applied for a visa outside the UK) or if you have been issued a new Biometric Enrolment Permit if you applied for a new visa inside the UK.

## Who needs to register?

You will need to register with the police if:

- you are 16 or older
- your visa or permission to stay in the UK is longer than 6 months
- you are a national of one of the below:

Afghanistan	China*	Kazakhstan	Oman	Tajikistan
Algeria	Colombia	Kuwait	Palestine	Tunisia
Argentina	Cuba	Kyrgyzstan	Peru	Turkey
Armenia	Egypt	Lebanon	Qatar	Turkmenistan
Azerbaijan	Georgia	Libya	Russia	United Arab Emirates
Bahrain	Iran	Moldova	Saudi Arabia	Ukraine
Belarus	Iraq	Morocco	Sudan	Uzbekistan
Bolivia	Israel	North Korea	Syria	Yemen
Brazil	Jordan			

\*If you're a student who holds a passport issued by the Special Administrative Region of either Hong Kong or Macao is classed as a Chinese national and needs to register.

## How to register

You will need to take the below documents and information to the police station for your area.

- £34 for the registration fees
- 2 recent [passport size colour photographs](#)
- your passport
- your visa "vignette" (sticker in your passport), if you applied outside the UK
- the letter you got from the Home Office when your application was approved, if you applied inside the UK
- your [biometric residence permit](#), if you have one

You will receive a police registration certificate once you have successfully registered with the police. Please keep it while your visa is valid. If you lose your certificate please contact your local police station and they will tell you what to do.

**If you failed to register, your visa might be at risk as it is a condition of your visa in the UK. Failure to register in time could impact on any visa applications in the UK in future.**

## Updating your details

You need to inform the police if any of the information you gave to the Police has changed. (for example a new visa granted, a passport number and/or a new contact address etc.)

If you are studying outside London – please contact the local police station about registration

If you are studying within London – please check the process from [Overseas Visitors Records Office \(OVRO\)](#) about registration